

## Managing Documents Spread Sheet

Documents	Contract/ Pin #	Contract/ Pin #	Contract/ Pin #	Contract/ Pin #	Contract/ Pin #	Contract/ Pin #	Contract/ Pin #	Contract/ Pin #
	In/Out dates	In/Out dates	In/Out dates	In/Out dates	In/Out dates	In/Out dates	In/Out dates	In/Out dates
<b>PERFORMANCE APPRAISAL PROCESS CA400</b>								
<ul style="list-style-type: none"> <li>Community Based Resource Specialist, Services Management Specialist, Quality Assurance Specialist performance plans with metrics and performance categories</li> </ul>								
<ul style="list-style-type: none"> <li>Bureau Chief of Contract Administration and/or Bureau Chief of Program Integrity requests for performance appraisal input</li> </ul>								
<ul style="list-style-type: none"> <li>Feedback from Bureau Chief of Contract Administration and/or Bureau Chief of Program Integrity requests for performance appraisal input</li> </ul>								
<ul style="list-style-type: none"> <li>Self-evaluations to reviewing manager</li> </ul>								
<ul style="list-style-type: none"> <li>Performance appraisals</li> </ul>								
<ul style="list-style-type: none"> <li>Yearly updated professional skills development plans for Community Based Resource Specialist, Services Management Specialist, Quality Assurance Specialist</li> </ul>								